



MEETING MINUTES

Board of Health Meeting
650 Newtown Pike
October 9, 2023
5:45 p.m.

ATTENDANCE	<p>BOARD MEMBERS PRESENT: Commissioner Kacy Allen-Bryant, Dr. Hartley Feld, Mr. Mike Friesen, Dr. Maria Gomez, Dr. Gregory Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, Dr. Christine Ko, Dr. Leah Mason, Councilmember Jennifer Reynolds, and Dr. Elizabeth Riley.</p> <p>OTHERS PRESENT: Mr. Jack Cornett, LFCHD Staff, LFCHD Counsel.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> • Dr. Jackson called the meeting to order at 5:49 p.m.
Roll Call	<ul style="list-style-type: none"> • Ms. Foley called the roll. Attendance was as recorded above. Dr. Dossett was excused.
Request for Approval: September 11, 2023 Minutes	<ul style="list-style-type: none"> • The September 11, 2023 Board of Health (BOH) meeting minutes were considered. Dr. Hood made a motion to approve the minutes. Dr. Mason seconded the motion. The motion passed unanimously.
Financial Audit Presentation	<ul style="list-style-type: none"> • Brad Hayes, CPA/CGFM from RFH CPAs & Consultants, presented the FY2023 Lexington-Fayette County Health Department (LFCHD) financial audit. There were no adjustments to the numbers presented by Cara Kay and LFCHD finance staff. The audit included three reports. There were no modifications. Revenues were over budget and expenditures were under budget. Mr. Friesen noted Mr. Hayes went through much more detail in the finance committee meeting.
LFCHD Financial Overview	<ul style="list-style-type: none"> • Cara Kay, LFCHD Chief Financial Officer (CFO) presented an overview of LFCHD finances. She started by presenting the August financial report, including a deficit of \$896K compared to a budgeted deficit of \$2.02M. Revenues were 83% of plan, while expenses were 65% of plan. Current cash and investment account balances of \$37.02M were up from \$32.07M this time last year. As of August 31, \$21.74 million of unrestricted cash had been invested in treasuries and CDs. • LFCHD finance staff includes Yvonne Beatty, Donna Jones, Linda Maturo, and Cory Rutledge. LFCHD billing staff includes Kem Crumbie, Melanie Fish, Kenya Mosley, Cristina Persson, and Ana Serrano. There is currently one billing/medical records specialist vacancy. • Revenue for LFCHD includes federal and state allocated funds, including federal Medicaid, pandemic response, WIC, TB/HIV/STI, emergency preparedness, diabetes/cardiovascular health, and immunization funding

	<p>and state preventive health, restricted, environmental, health block grant, and Kentucky Public Pensions Authority (KPPA) subsidy funding.</p> <ul style="list-style-type: none"> • Revenue is also generated through local tax appropriations and donations, as well as through service and other fees, and through grants. • Ms. Kay shared a list of FY2024 budgeted revenues and expenses and shared detail on some of the included items. • LFCHD facilities staff includes Wade Creech, Darail Gipson, Yvonne Givens, and Candice Johnson, as well as an option maintenance tech position. • Facilities provide building maintenance support, including security, cleaning, grounds, preventive maintenance, repairs, and conference room setups, as well as running the mailroom and assuring mail delivery.
<p>Interim Chief Administrative Officer (CAO) Report</p>	<ul style="list-style-type: none"> • Jack Cornett presented the interim LFCHD CAO report. He noted the presentation Cara gave was education and orientation for board members, especially newer board members. The executive committee discussed a hybrid approach to presenting information for the board. Going forward, we will have instructional presentations in meetings and also some videos and online training, including a webinar on BOH governance in October. • Infectious disease numbers are stable right now. The small spike in COVID-19 last month has ended. We had no new TB patients this month. There have been no perinatal hepatitis B cases this year. The clinic is now offering the new COVID-19 vaccine and the latest flu shot. We do not yet have RSV vaccine. The harm reduction program is also stable. We are looking at expanding use of the mobile harm reduction unit, but have not yet secured a new location for the mobile unit to stage. • The commissioner position has been listed for 30 days. We have 26 applications, two of whom are physicians. After LFCHD and our recruiting partner completed initial screening we have five candidates to advance to the board search committee. • The bid for school health services in Fayette County Public Schools is due Monday. We are submitting a bid. We have been providing nurses in the schools for around 40 years.
<p>Committee Reports</p>	<ul style="list-style-type: none"> • Executive: Dr. Jackson noted that topics discussed by the committee were covered by Mr. Cornett in his report. We did approve earlier today a new position within EH. • Finance: The report was presented earlier in the meeting. • Marketing and Branding: Dr. Gomez said in October we are sending message about breast cancer prevention, noting that rates are higher in African-American women. Hispanic Heritage Month continues through October 15. We are participating in a segment on local television on October 13. We were in touch with the Kentucky Prevent Child Abuse program, which is seeking Latino community champions. Dr. Gomez noted we are seeking one or two additional board members to join the committee. • Nominating and Bylaws: No report. • Policy and Protocol: Dr. Mason said the policy committee is working to link policies that crosstalk, as well as working on the attendance policy. • Program Outcomes and Evaluation: No report.

	<ul style="list-style-type: none"> Ad Hoc Search Committee: Dr. Jackson said when the committee receives candidate information from the recruiter, it will be the process to interview candidates.
Public Comment	<ul style="list-style-type: none"> Dr. Jackson opened the floor for public comment. Laura Foley said she had a comment and request to share in her private capacity. She noted population health outcomes in Kentucky and across the United States have not significantly improved over the last thirty years. She claimed she had a program that could help address this concern, and she requested to present it to the Board of Health at its November meeting. She was not claiming her programs was the solution, but feels the board may find it something to consider promoting or joining as a community initiative. Mr. Friesen recommended information be shared with the board chair and LFCHD interim CAO and, if they approved, to follow with the presentation to the board. Ms. Foley will share information with Dr. Jackson and Mr. Cornett.
Adjournment	<ul style="list-style-type: none"> Dr. Jackson requested a motion to adjourn. Dr. Mason made a motion to adjourn. Mr. Jabbour seconded the motion. The motion passed unanimously. The meeting adjourned at 7:00 p.m.



Rodney A. Jackson, DMD, Chairperson



Jack Cornett, Interim Secretary