



# MEETING MINUTES

Board of Health Meeting  
 900 S Limestone  
 August 12, 2024  
 5:45 p.m.

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| <b>ATTENDANCE</b>  | <b>BOARD MEMBERS PRESENT:</b> Commissioner Kacy Allen-Bryant, Dr. Lee Dossett, Dr. Hartley Feld, Dr. Maria Gomez, Dr. Gregory Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, Dr. Ko, Dr. Elizabeth Riley, and Dr. Basel Touchan.<br><b>OTHERS PRESENT:</b> Mr. Jack Cornett, legal counsel, LFCHD Staff.   |
| <b>TOPIC</b>   | <b>DISCUSSION</b>   |
| Call to Order  | <ul style="list-style-type: none"> <li>Mr. Jabbour called the meeting to order at 6:07 p.m.</li> </ul>  |
| Roll Call  | <ul style="list-style-type: none"> <li>Ms. Foley called the roll. Attendance was as recorded above. Dr. Mason was excused</li> </ul>  |
| Request for Approval: July 8, 2024 Minutes   | <ul style="list-style-type: none"> <li>The July 8, 2024 Board of Health (BOH) meeting minutes were considered. Dr. Riley made a motion to approve the minutes. Dr. Jackson seconded the motion. The motion passed unanimously.</li> </ul>   |
| Capturing Health: Voices Through Photos in Community Health Assessments Presentation | <ul style="list-style-type: none"> <li>Jeanette Hart, Lexington-Fayette County Health Department (LFCHD) Quality Services Manager, and Christy Nentwick, LFCHD Quality Services Coordinator presented a video recording of their presentation to the Opioid Abatement Commission on the <i>PhotoVoice</i> program as a tool for amplifying community voices through community health assessment. Their poster describing this program will be presented at the American Public Health Association conference in October. They are actively participating in Drug Free Lex and neighborhood and community center meetings. Jeanette Hart graduated from the Leadership Lexington. LexCHIP will meet Wednesday at the Marksbury Library.</li> </ul>   |
| Interim Chief Administrative Officer (CAO) Report                                    | <ul style="list-style-type: none"> <li>Mr. Cornett reported we are seeing an upsurge in COVID-19 cases over the past month. Levels are similar to what we saw in January. We are notifying schools about the increase in cases. We have had three small outbreaks in long-term care facilities. Pertussis is still hanging around. We currently have 60 cases, predominantly in school students. We've conducted three training sessions: "workplace harassment", "traits of an effective manager" and "understanding my team". The next session is called "being that effective manager". We've had great participation. In October, we are having an all-day training for all employees. It will be held at BCTC at the Leestown campus. We will cover required HIPAA and harassment training.</li> </ul> |
| Committee Reports  | <ul style="list-style-type: none"> <li>Executive: Mr. Jabbour reported Mr. Cornett covered committee topics in the interim CAO report.</li> <li>Finance: Cara Kay reported LFCHD ended FY24 with a surplus of \$4.68M on budget surplus of \$1.86M. Annual revenue was 101% of plan; expenses were 89% of plan. Overall, we came in under budget on salary and benefits, ending with \$21M in cash accounts and around \$21M in investments. Josh Boyd from</li> </ul>  |

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|                | <p>PNC presented on investments to the finance committee. We may invest more of the \$21M in cash, which is currently receiving 3.8% interest. We decided to keep the investment policy as it is. We are securing a vendor to scan in all paper records in preparation for launch of the Electronic Health Record (EHR).</p> <ul style="list-style-type: none"> <li>• Marketing and Branding: Kevin Hall reported we started promoting back-to-school vaccinations in July. Today we sent a save-the-date for the October 3 free flu shot clinic. We will do t-shirts again. He did an interview with Kentucky Newsmakers with Bill Bryant this weekend. We will be spraying on Thursday morning in the 40504 ZIP code area for mosquitoes.</li> <li>• Nominating and Bylaws: No report.</li> <li>• Policy and Protocol: No report.</li> <li>• Program Outcomes and Evaluation: No Report</li> <li>• Ad Hoc Search: Mr. Jabbour reported the search is still ongoing.</li> </ul> |
| Public Comment | <ul style="list-style-type: none"> <li>• Mr. Jabbour opened the floor for public comments. None were received.</li> <li>• Mr. Jabbour said staff and leadership are doing great. He encouraged staff to look for inefficiencies.</li> </ul>  |
| Adjournment    | <ul style="list-style-type: none"> <li>• Mr. Jabbour moved that the Board of Health enter into closed session pursuant to KRS 61.810(1)(f) to discuss the potential appointment, discipline, or dismissal of an individual employee of the health department. The discussion will not address general personnel issues but will address a specific individual. Commissioner Allen-Bryant seconded the motion. The motion passed unanimously. The board entered closed session. Commissioner Allen-Bryant made a motion to exit closed session. Dr. Hood seconded the motion. The board exited closed session at 7:49 p.m. No action was taken in the closed session. Mr. Jabbour adjourned the meeting at 7:50 p.m.</li> </ul>   |

  
 Majd Jabbour, Chairperson

  
 Jack Cornett, Interim Secretary