



MEETING MINUTES

Board of Health Meeting
650 Newtown Pike
November 11, 2024
5:45 p.m.

ATTENDANCE	<p>BOARD MEMBERS PRESENT: Dr. Lee Dossett, Dr. Hartley Feld, Dr. Maria Gomez, Dr. Gregory Hood, Mr. Majd Jabbour, Dr. Rodney Jackson, Dr. Christine Ko, Councilmember Jennifer Reynolds, Dr. Elizabeth Riley, and Dr. Basel Touchan.</p> <p>OTHERS PRESENT: Dr. Steve Davis, legal counsel, LFCHD Staff.</p>
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Mr. Jabbour called the meeting to order at 6:00 p.m.
Roll Call	<ul style="list-style-type: none"> Ms. Foley called the roll. Attendance was as recorded above. Commissioner Allen-Bryant and Dr. Mason were excused.
Request for Approval: October 14, 2024 Minutes	<ul style="list-style-type: none"> The October 14, 2024 Board of Health (BOH) meeting minutes were considered. Dr. Jackson made a motion to approve the minutes. Dr. Hood seconded the motion. The motion passed unanimously.
A Day in the Life of...A HANDS Home Visitor	<ul style="list-style-type: none"> Theresa Lakin, Health Access Nurturing Development Services (HANDS) Team Leader a day in the life of Kelly Lariscy, who a HANDS home visitor. Ms. Lariscy has been working in the program since 2023. She joined the program because she wanted to do preventive work. She became a Licenses Social Worker (LSW) in 2003. First things include preparing the office for the day, responding to emails and phone messages, contacting families to confirm visits for the day, and preparing materials for activities and program curriculum. In the morning, she visits HANDS program families, provides handout and in-person education, responded to questions, and interacts with families to encourage healthy behaviors. In the afternoon, she checks-in with her supervisor, continues family visits, completes visit documentation, and returns to the office to complete administrative tasks and to plan for the next day. She shared a story about helping a client who was in recovery to regain custody of her children. While in the program, the client was married and enrolled in a housing program. The HANDS program served 137 families over the last year. Program staff appreciate the support of the Board of Health and of LFCHD co-workers.
Interim Commissioner of Health Report	<ul style="list-style-type: none"> Dr. Davis shared the LFCHD Interim Commissioner of Health report. He noted he has been here for a month. He thanked the Board of Health and the LFCHD team for welcoming him and for their good work. He said he believes in managing by walking around to meet staff and to do lots of listening. He noted we are coming to an understanding of the roles and responsibilities of the Board of Health and of the health department. He shared about the University of Kentucky “Advancing Kentucky Together Network” and how

	<p>public health may be able to contribute and participate to the initiative. Community partnerships are being considered as we develop our strategic plan. In his first weeks in the role, he has been learning about LFCHD by reviewing financial data and has also been reviewing policies and procedures. Recommendations from the department focus groups are being implemented. The recent salary reset is being reviewed. Performance evaluations and management training are also ongoing.</p> <ul style="list-style-type: none"> • Dr. Feld asked about the process for revising Board of Health bylaws. Dr. Davis said he is reviewing the bylaws and that any recommended changes would be presented to the board for approval.
Committee Reports	<ul style="list-style-type: none"> • Executive: Dr. Davis covered committee items in his report. • Finance: Cara Kay reported for September a year-to-date deficit of \$1.44M compared to a budgeted deficit of \$3.37M. Year-to-date revenues were 105% of plan, while operating expenses were 76% of plan. Current cash and investment account balances of \$41.57M were up from \$36.43M this time last year. \$27.16M of unrestricted cash had been invested in treasuries and CDs. Going forward, our pension liability will also be reported. It is currently \$61M. We aim to keep half of the annual budget in cash. Building renovations continue, per the schedule. We are working on new screens and microphones for the conference room in which the Board of Health meets. We anticipate requesting additional funds, above what is budgeted, for capital projects. Matthew Bone noted we will meet for review with the Electronic Health Record (EHR) vendor in December. Training will be in January, followed by a soft launch in February. • Marketing and Branding: Kevin Hall reported the LFCHD public health clinic offers COVID-19 shots by same-day appointment for underinsured or uninsured. We are hosting a community baby shower for fifty new mothers. A video promoting the HANDS program has been finished and is beginning to be shared. Mr. Hall encouraged all board members to watch the video and to recommend it to others. • Nominating and Bylaws: No report. • Policy and Protocol: No report. • Program Outcomes and Evaluation: No Report. • Ad Hoc Search: Mr. Jabbour reported the committee is reviewing applications and conducting interviews.
Public Comment	<ul style="list-style-type: none"> • Mr. Jabbour opened the floor for public comments. None were received.
Adjournment	<ul style="list-style-type: none"> • Mr. Jabbour requested a motion to adjourn. Dr. Hood made a motion to adjourn. Dr. Riley seconded the motion. The motion passed unanimously. The meeting adjourned at 6:52 p.m.


Majd Jabbour, Chairperson


Steve Davis, Interim Secretary